

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Minutes

Monday – October 15, 2007 -7:00 (Public Session) Board Self Evaluation, 8:00 Regular Session

Jefferson Township Middle School Media Center

A. Mrs. Servedio called the meeting to order at 7:06 PM, and read the Open Meeting Statement.

B. Pledge of Allegiance.

C. ROLL CALL:

	<u>Present</u>	<u>Absent</u>
Mr. Anzano	<u>X</u>	
Mrs. Castiglione	<u></u>	<u>X</u>
Mr. Cerny	<u></u>	<u>X</u>
Mr. Chamberlain	<u>X</u>	
Mr. Feldmann	<u>X</u>	
Mrs. Hardy	<u>X</u>	
Mrs. Mastricola	<u>X</u>	
Mrs. Scott	<u>X</u>	
Mrs. Servedio	<u>X</u>	
Carol Ann Sudia, <i>Junior Student Representative</i>	<u>X</u>	
Craig Coelho, <i>Senior Student Representative</i>	<u>X</u>	

D. SUPERINTENDENT'S REPORT

Immediately following the Board Self Evaluation, Dr. Fuchs reported on the Good News and Progress in Our Schools.

- *Introduction of Student Representatives.*
- *Introduction of New Staff – Reception (Followed presentations)*

E. PRESENTATIONS

• Board Self Evaluation

Mrs. Borin presented the results of the Board Self Evaluation. There was discussion regarding in what venue budget development should be undertaken, full Board with the public present as compared to the Committee level. There was sentiment as to the need to be careful on matters which potentially can compromise privacy. For the time being, there was no consensus to a change in the budget development process.

- Quality Assurance Annual Report (QAAR) – Joseph Kraemer, Asst. Superintendent
 - 2007-08 Nursing Services Plan
- Annual Violence & Vandalism Report– Joseph Kraemer, Asst. Superintendent
- Highlights of Administrative Contracts – Assistant Superintendent and Business Administrator, as presented by Dr. Fuchs.

The Board took a brief recess at 8:27PM and reconvened to public session at 8:50PM

F. COMMITTEE REPORTS

Community Relations – Mrs. Mastricola highlighted the committee meeting minutes. She also suggested that polling hours be extended to possibly allow for higher voter turnout at the school election.

COMMITTEE REPORTS (continued)

Finance Committee – Mr. Anzano highlighted the minutes from the Finance and Building Needs Committee.

Policy Committee – Mrs. Hardy highlighted the meeting minutes of the Policy Committee.

Education Committee – Mrs. Servedio reviewed the Education Committee minutes.

G. COMMENTS FROM THE AUDIENCE *(on Agenda action items only, if applicable)*

- 1). Agenda Items – None
- 2). Administrative Contracts - None

H. MINUTES OF MEETINGS

H.1 Motion by Mrs. Scott, seconded by Mrs. Mastricola, that the minutes of the following meetings be approved as submitted:

September 17, 2007 Regular Meeting Minutes September 17, 2007 Executive Session

MOTION: Mrs. Scott	SECOND: Mrs. Mastricola			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Cerny				X
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mrs. Hardy	X			
Mrs. Mastricola	X			
Mrs. Scott	X			
Mrs. Servedio	X			

I. FINANCE AND BUILDING NEEDS COMMITTEE

Motion by Mr. Anzano, seconded by Mr. Feldmann, to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.13, as described below:

- I.1** Motion to approve the list of **purchase orders** dated September 30, 2007 in the amount of **\$ 371,728.59 .**
- I.2** Motion to approve the **check journal** as of September 30, 2007 in the amount of **\$ 4,907,793.24.**
- I.3** Motion to approve the **transfer** of funds in the 2006-2007 Fiscal Year, dated August 2007 in the amount of **\$ 38,988.50 .**
- I.4** Motion to accept the **Treasurer and Secretary's Report** dated August 2007 as being in balance.
- I.5** Motion that the Board of Education approve the **certification** by the Board Secretary, pursuant to NJAC 6A:23-2.11(c)3, that as of August 31, 2007 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

- I.6 Motion to certify, in accordance with NJAC 6A:23-2.11(c) 4, that as of August 31, 2007, after review of the Board Secretary's and Treasurer's **Monthly Financial Reports** and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- I.7 Motion to approve **Food Service Check Journal** for September 2007 in the amount of **\$3,436.13**.
- I.8 Motion to authorize Sodexho Food Services to provide **Sunrise Child Care Center** with lunch services at a cost of \$2.75 per lunch, per agreement.
- I.9 Motion to approve final form of easement and authorize filing and recording of 20-year construction financing easement from the Jefferson Board of Education to the Township of Jefferson for the **White Rock parking lot improvement project**.
- I.10 Motion to approve **Refunding Bond Ordinance** of the Board of Education of the Township of Jefferson in the County of Morris, New Jersey, providing for the refunding of all or a portion of the Outstanding Callable School Bonds of the school district, dated September 15, 2002, issued in the original principal amount of \$29,245,000, appropriating not to exceed \$24,000,000 therefore and authorizing the issuance of not to exceed \$24,000,000 refunding bonds to provide for such refunding. *(See attached)*
- I.11 Motion to approve **Merrill Lynch** as an authorized Section 529 College Savings Plan tax shelter provider which offers NextGen College Investing Plan.
- I.12 Motion to approve the following resolution for Submission of **Comprehensive Maintenance Plan**:

WHEREAS, the Department of Education required New Jersey School Districts to submit three year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the documents for the various school facilities of the Jefferson Township School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Jefferson Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the Jefferson School District in compliance with Department of Education requirements.
- I.13 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Attachment A, are attending the named professional development seminar at such identified venues, and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, be it

RESOLVED, That the expense is justified and therefore reimbursable. *(copy attached)*

MOTION: Mr. Anzano	SECOND: Mr. Feldmann			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Cerny				X
Mr. Chamberlain*	X			
Mr. Feldmann*	X			
Mrs. Hardy	X			
Mrs. Masticola*	X			
Mrs. Scott	X			
Mrs. Servedio*	X			

**Please note that each individual Board Member abstained from voting on his/her own travel expenses.*

J. PERSONNEL COMMITTEE

Motion by Mrs. Hardy, seconded by Mr. Chamberlain, to accept the recommendation of the Superintendent to approve and adopt motions J.1 through J.3, as described below:

Motion by Mr. Chamberlain, seconded by Mrs. Hardy, to accept the recommendation of the Superintendent to approve and adopt motion J.4, as described below:

J.1 Motion to appoint and submit to the County Superintendent applications for **emergent hiring** and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

PERSONNEL								
Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
A. Administrative								
Inez Kraus	Retirement	Direct of Student Personnel Services			District	1/1/08	1/2/08	Retiring after 4 years of service in Jefferson
Joseph Kraemer 11-000-230-100	Stipend	Acting Superintendent		\$5,000	District			Services rendered June 1, 2006-December 31, 2006
B: Instructional								
Catherine Curd	Retirement	Elementary Teacher			Briggs	6/30/08	7/1/08	Retiring after 18 years of service
Kenneth Kuzmiak	Retirement	Math Teacher			Middle School	6/30/08	7/1/08	Retiring after 34 years of service
Frank Garza	Retirement	Spanish Teacher			High School	6/30/08	7/1/08	Retiring after 21 years of service

Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jennifer Claire Johnson-Giblin 11-000-218-104-00	Appoint	Guidance Counselor	MA+15 / Step 1	\$46,541	Middle School	10/26/07	6/30/08	Replacing M. Defazio
*Michele Goodhue 11-120-100-101-28	Appoint	Long-Term Sub	BA Step 1	\$217.71/diem	Cozy Lake	11/14/07	6/30/08	Maternity leave replacement for LA
TP	Maternity Leave-Change	Math Teacher			Middle School	9/24/07	1/1/08	Utilizing 10 sick days and 51 unpaid days--updated from 8/20/07 Minutes
AP	Maternity Leave	French Teacher			High School	1/14/08	3/7/08	Utilizing 10 sick days and 29 unpaid days
*Requires Mentoring								
C: Non-Instructional								
GB	Medical Leave-Change	Bus Driver			District	9/4/07	10/12/07	Utilizing 28 sick days Updated from 9/17/07 Minutes
BS	Medical Leave-Change	Bus Aide			District	9/10/07	11/7/07	Utilizing 37 sick days Updated from 9/17/07 Minutes
ND	Medical Leave	Hall Monitor			High School	9/25/07	10/19/07	Utilizing 10 sick days And 8 unpaid days
Renee Moran 11-000-262-100-26	Appoint	Cafeteria Aide	Step 1	\$17.06/hr	Middle School	10/16/07	6/30/08	As soon as fingerprinting is complete
D. Substitutes/Other								
Tracy Gorny	Appoint	Sub Nurse		\$150/diem	District	10/16/07	6/30/08	
Janet Bolka	Appoint	Sub Teacher		\$80/diem	District	10/16/07	6/30/08	
Michele Millelot	Appoint	Sub Teacher		\$80/diem	District	10/16/07	6/30/08	
Helene Emery	Appoint	Sub Teacher		\$80/diem	District	10/16/07	6/30/08	
Donald Eckstein	Appoint	Sub Teacher		\$80/diem	District	10/16/07	6/30/08	
Holly Kearns	Appoint	Sub Teacher		\$80/diem	District	10/16/07	6/30/08	
Kimberly Torsielli	Appoint	Sub Classroom Aide		\$10/hr	District	9/21/07	6/30/08	
Susan Peterson	Appoint	Sub Classroom Aide		\$10/hr	District	9/18/07	6/30/08	
Tricia DeBonte	Appoint	Sub Classroom Aide		\$10/hr	District	10/1/07	6/30/08	
Susan Gambuti	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Alyce Maynard	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Katharina Sokiran	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Joanne Bley	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Regina Miller	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Elizabeth Ackerman	Appoint	Sub Classroom Aide		\$10/hr	District	10/9/07	6/30/08	
Gina Grippa	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Gina Rizzo	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Renee Moran	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Kimberly Figaro	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Darlene McBride	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Suzanne King	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Frances Ferucci	Appoint	Sub Classroom Aide		\$10/hr	District	10/10/07	6/30/08	
Janet Bolka	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Donna Struck	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Manuella Barbosa	Appoint	Sub Classroom Aide		\$10/hr	District	10/16/07	6/30/08	
Elizabeth Elmezaen	Appoint	Sub Bus Aide		\$10/hr	District	10/12/07	6/30/08	
Linda Rogalsky	Appoint	Sub Clerical		\$11.50/hr	District	10/10/07	6/30/08	
E Extra Duty Pay								
Kelly Daly	Appoint	Yearbook Co-Advisor	Level 3	\$960.00	Middle School	10/1/07	6/30/08	
Serina Alfano	Rescind Appointment	Lighting (Spring Musical)	Level 1		Middle School	10/1/07	6/30/08	Appointed 7/16/07
Serina Alfano	Appoint	Spring Musical: Drama Director	Level 3	\$2,085	Middle School	10/1/07	6/30/08	
Craig Moore	Appoint	Lighting (Spring Musical)	Level 1	\$449	Middle School	10/1/07	6/30/08	Replacing Serina Alfano
Teri Haight	Rescind Appointment	Academic Team Co-Advisor 8 Blue	Level 4		Middle School	10/1/07	6/30/08	Appointed 7/16/07
Jessica Hoertel	Appoint	Academic Team Co-Advisor: 8 Blue	Level 4	\$640	Middle School	10/1/07	6/30/08	Replacing Teri Haight
Phillip Guarraia, Ph.D.	Extra Hours	School Psychologist		\$50.47/hr	JTHS	8/13/07	8/27/07	Not to exceed 15.5. hours
Jennifer O'Malley-Dorr	Appoint	Summer Physicals Nurse		\$30.50/hr	High School	7/11/07	7/11/07	Not to exceed 4 hours

Name	Nature of Action	Position	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Christine Lydikson-Poff	Appoint	Summer Physicals Nurse		\$34.03/hr	High School	8/8/07	8/8/07	Not to exceed 4 hours
Serina Alfano	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Serina Alfano	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Sharon Ciliento	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Sharon Ciliento	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Sharon Clayton	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Kathy D'Ambrosio	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Kathy D'Ambrosio	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Gail Elsey	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Jennifer Escolano	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Jennifer Escolano	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Pamela Graham	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Nancy Harris	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Nancy Harris	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Nancy Harris	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Deborah Helfand	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Deborah Helfand	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Monica Heller	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Jessica Hoertel	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Jessica Hoertel	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Janet King	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Theresa Koontz	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Kenneth Kuzmiak	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Kenneth Kuzmiak	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Claude Larson	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Marlene Lubin	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Joan Lucas	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Brian McHale	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Louis Migliacci	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Kevin Moore	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Kevin Moore	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Jean Anderson	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Vincent Stasio	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Wendy Towers	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Esther Tsai	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/29/07	10/31/07	2 nights
Katherine Vera-Mena	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Kenneth Westberg	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/22/07	10/24/07	2 nights
Kenneth Westberg	Appoint	Stokes Chaperone		\$125/night	NJSOC	10/24/07	10/26/07	2 nights
Kevin Lipton	Approval	Stokes Chaperone		\$300/night	NJSOC	10/22/07 10/25/07	10/22/07 10/25/07	2 nights
Margaret Widgren	Approval	Stokes Chaperone		\$300/night	NJSOC	10/23/07 10/30/07	10/23/07 10/30/07	2 nights
Jeanne Howe	Approval	Stokes Chaperone		\$300/night	NJSOC	10/24/07 10/29/07	10/24/07 10/29/07	2 nights

F. CURRICULUM WRITING:								
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Hours Completed:	
Stephen Barbato	Appoint	English 9CP, English 9, English 11	\$30/hr	JTHS	7/1/07	9/30/07	30 hours	
Charlotte Bayley	Appoint	LA Grade 5	\$30/hr	White Rock	7/1/07	9/30/07	30 hours	
Dolores Bennett	Appoint	LA Kindergarten	\$30/hr	Drummond	7/1/07	9/30/07	30 hours	
Elizabeth Cieri	Appoint	English 10, SAT Prep	\$30/hr	JTHS	7/1/07	9/30/07	25 hours	
Jennifer Cimaglia	Appoint	Creative Writing I, Creative Writing II	\$30/hr	JTHS	7/1/07	9/30/07	25 hours	
Sharon Clayton	Appoint	LA Grade 8	\$30/hr	JTMS	7/1/07	9/30/07	40 hours	
Eileen Daggett	Appoint	K-8 Adapted Learning Strategies	\$30/hr	JTHS	7/1/07	9/30/07	15 hours	
Alice Daken-Stefanski	Appoint	Print Media I, Print Media II,	\$30/hr	JTHS	7/1/07	9/30/07	25 hours	
Alice Daken-Stefanski	Appoint	English 11CP, English 11AP	\$30/hr	JTHS	7/1/07	9/30/07	25 hours	
Kelly Daly	Appoint	LA Grade 6	\$30/hr	JTMS	7/1/07	9/30/07	40 hours	
Christy Decker	Appoint	LA Grade 3	\$30/hr	White Rock	7/1/07	9/30/07	30 hours	
Elizabeth Doyle	Appoint	Media Center, K-5	\$30/hr	White Rock	7/1/07	9/30/07	15 hours	
Sally Gonzalez	Appoint	LA Strategies 9-12	\$30/hr	JTHS	7/1/07	9/30/07	25 hours	
Linda Hack	Appoint	LA Grades 3-5	\$30/hr	Stanlick	7/1/07	9/30/07	30 hours	
Barbara Hardcastle	Appoint	Media Center K-5	\$30/hr	Stanlick	7/1/07	9/30/07	15 hours	
Jessica Hoertel	Appoint	LA Grade 7	\$30/hr	JTMS	7/1/07	9/30/07	40 hours	

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Hours Completed:
Beth Hoffman	Appoint	LA Grades K-2	\$30/hr	Cozy Lake	7/1/07	9/30/07	30 hours
Robin Knutelsky	Appoint	English 12AP	\$30/hr	JTHS	7/1/07	9/30/07	15 hours
Maria Kucinski	Appoint	MS Adapted Learning Strategies	\$30/hr	JTMS	7/1/07	9/30/07	25 hours
Suzan Maragliano	Appoint	LA Grades K-2	\$30/hr	Briggs	7/1/07	9/30/07	30 hours
Colleen Maxwell	Appoint	English 12, English 12 CP, English 12 H	\$30/hr	JTHS	7/1/07	9/30/07	40 hours
Rosemary McHugh	Appoint	Media Center, 6-8	\$30/hr	JTMS	7/1/07	9/30/07	15 hours
Maryellen McLeod	Appoint	LA Grade 4	\$30/hr	White Rock	7/1/07	9/30/07	30 hours
Karen Olsen	Appoint	LA Grade 1	\$30/hr	Briggs	7/1/07	9/30/07	30 hours
Katharine Pierson	Appoint	LA Grade 1	\$30/hr	Briggs	7/1/07	9/30/07	30 hours
Heather Rowens	Appoint	Elementary Integrated Classified	\$30/hr	Stanlick	7/1/07	9/30/07	30 hours
Dorothy Sabarese	Appoint	LA Grades 3-5	\$30/hr	White Rock	7/1/07	9/30/07	30 hours
Kristen Scholz	Appoint	LA Grade 5	\$30/hr	White Rock	7/1/07	9/30/07	30 hours
Stephanie Shamy	Appoint	English 10CP, English 10 H	\$30/hr	JTHS	7/1/07	9/30/07	30 hours
Kirsten Smith	Appoint	English 11H, Shakespeare	\$30/hr	JTHS	7/1/07	9/30/07	30 hours
Cynthia Stumpf	Appoint	LA Grade 2	\$30/hr	Briggs	7/1/07	9/30/07	30 hours
Patricia Vandigriff	Appoint	English 9 H, Mythology	\$30/hr	JTHS	7/1/07	9/30/07	35 hours

G WORKSHOP PRESENTATION 11-000-223-101					
Name	Nature of Action	Position	Salary	Date Effective	# of Hours
Charlotte Bayley	Appoint	Classroom Management Presenter	\$75/hr	8/30/07	1 hour
Rosemary McHugh	Appoint	Classroom Management Presenter	\$75/hr	8/30/07	1 hour
Eileen Grady	Appoint	Classroom Management Presenter	\$75/hr	8/30/07	1 hour
Cynthia Stumpf	Appoint	Training the Mentoring Teacher Presenter	\$75/hr	8/30/07	2 hours
Barbara Hardcastle	Appoint	Guided Reading/Four Square Writing Presenter	\$75/hr	8/28/07	2 hours
Barbara Hardcastle	Appoint	Training the Mentoring Teacher Presenter	\$75/hr	8/30/07	2 hours
Karen Olsen	Appoint	Guided Reading/Four Square Writing Presenter	\$75/hr	8/28/07	2 hours
Linda Hack	Appoint	Guided Reading/Four Square Writing Presenter	\$75/hr	8/28/07	2 hours
Suzan Maragliano	Appoint	Guided Reading/Four Square Writing Presenter	\$75/hr	8/28/07	2 hours
Patricia Vandigriff	Appoint	Classroom Management Presenter	\$75/hr	8/28/07	1 hour
Pamela Graham	Appoint	Training the Mentoring Teacher Presenter	\$75/hr	8/30/07	2 hours
Nancy Harris	Appoint	Training the Mentoring Teacher Presenter	\$75/hr	8/30/07	2 hours

J.2 Motion to approve an additional staff position of grounds person.

J.3 Motion to approve the following job descriptions *(copies available)*:

Assistant Principal – Middle School
 Director of Student Personnel Services /Guidance (K-12)
 Book Club High School Level 3
 Debate Club Middle School Level 1
 Law Adventure Middle School Level

MOTION: Mrs. Hardy		SECOND: Mr. Chamberlain			
Name	Ayes	Nays	Abstain	Absent	
Mr. Anzano	X				
Mrs. Castiglione				X	
Mr. Cerny				X	
Mr. Chamberlain	X				
Mr. Feldmann	X				
Mrs. Hardy	X				
Mrs. Masticola	X				
Mrs. Scott	X				
Mrs. Servedio	X				

J.4 Motion to approve the following 2006/2009 contracts and retro adjustments:

NAME	Nature of Action	POSITION	06/07 SALARY	07/08 SALARY	08/09 SALARY
		Administrators/Supervisors			
Joseph Kraemer	Contract Approval	Assistant Superintendent	\$137,412	\$143,046	\$148,911
Dora Mylchreest	Contract Approval	Business Administrator/Board Secretary	\$137,724	\$143,371	\$149,249

MOTION: Mr. Chamberlain	SECOND: Mrs. Hardy			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Cerny				X
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mrs. Hardy	X			
Mrs. Masticola	X			
Mrs. Scott	X			
Mrs. Servedio	X			

K. EDUCATION, SPECIAL EDUCATION AND TECHNOLOGY COMMITTEE

Motion by Mrs. Masticola, seconded by Mr. Feldmann, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.14, as described below:

K.1 Motion to approve the **education and clinical contract** in connection with unilateral placement, as indicated below:

Student	School	Tuition	Date
F/17-1	Grove School	\$60,544	7/1/07 through 6/30/08

K.2 Motion to **rescind student placement** and professional services, as indicated below:

Student	School	Tuition	Date
F/17-1	Homestead School	\$38,792	Effective 7/1/07

K.3 Motion to approve **student placement** and professional services, as indicated below:

Student	School	Tuition	Date
F/15-11	Shephard HS	\$37,677.45/year	10/1/07 through 6/30/08
M/6-7	Allegro	\$76,916/year	10/9/07 through 6/30/08

K.4 Motion to approve addendum to the **Nursing Services** contract to allow for one additional hour per day @ \$60 per hour (including transportation), as indicated below:

Student	School	Tuition	Date
F/11-2	*The Loving Care Agency	\$10,800	9/1/07 through 6/30/08

**Original contract approved on June 18, 2007.*

K.5 Motion to designate the source of funding for the following individuals as funded from the **FY2008** respective Grants:

Name	Location	Position	Salary	Grant Share	FICA/TPAF	Benefits
Marin Greene	Briggs	Elementary Teacher	\$46,603	\$46,603	\$11,651	\$9,385
Title IIA Total		\$67,639				

Name	Location	Position	Salary	Grant Share	FICA/TPAF	Benefits
Maria Melachrinis	Cozy Lake	Elementary Teacher	\$44,541	NA	NA	\$4,199
Title V Total		\$4,199				

K.6 Motion to approve submission of the 2007/2008 **QAAR** report and the Nursing Services Plan to the Morris County Superintendent.

K.7 Motion to approve the 2007-2008 **Mentoring** Plan.

K.8 Motion to approve the 2007/2008 **Student Performance Objectives**.

K.9 Motion to accept the 2006-2007 Violence and Vandalism report and proclaim **School Violence Awareness Week**, October 15-19, 2007 by the Jefferson Township Board of Education.

K.10 Motion to accept the 2007-2008 **Emergency Management Plan** for the Jefferson Township School District (*Viper Manuals for the Jefferson Township Police Department*)

K.11 Motion to amend the 2007-2008 **School Calendar** to include an early dismissal for students on November 21 and December 21, 2007.

K.12 Motion to approve all supplementary textbook titles. (*Copy available*)

K.13 Motion to approve the overnight field trips for grade 7 students to **Stokes** School of Conservation, Branchville, NJ on October 22-24; October 24-26 and October 29-31, 2007.

K.14 Motion to accept a \$3,000 grant from the Willow Tree Center to establish a **REBEL** Chapter at the Jefferson Township High School for the period of September 1, 2007 through June 15, 2008. (*Copy available*)

MOTION: Mrs. Masticola	SECOND: Mr. Feldmann			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Cerny				X
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mrs. Hardy	X			
Mrs. Masticola	X			
Mrs. Scott	X			
Mrs. Servadio	X			

K.15 Enrollment as of 9/30/07:

	June 07	Sept. 07
R. F. Drummond	109	124
Milton	176	183
Cozy Lake	288	283
Stanlick	380	365
E.T. Briggs	258	259
White Rock	424	413
Total Elementary	1,635	1,627
JTMS	877	868
JTHS	1,110	1,129
GRAND TOTAL	3,622	3,624
Tuition students received	4	4
Out-of-district placement	56	48
Students -Home Instruction	9	3

L. POLICY COMMITTEE

Motion by Mrs. Hardy, seconded by Mr. Feldmann, to accept the recommendation of the Superintendent to approve and adopt motions L.1 and L.2, as described below:

L.1 Motion to approve the First Reading of the following *(copy available for review)*

File Code	Document	Title	Description of Action
2260	Regulation	Affirmative Action Program for School and Classroom Practices Complaint Procedure	New Regulation
4211	Regulation	Attendance	New Regulation
7420	Regulation	Handling and Disposal of Body Wastes and Fluids	New Regulation
7420.1	Regulation	Bloodborne Pathogens Exposure Control Plan	New Regulation
8335	Policy	Family Education Rights and Privacy Act	New Policy
8461	Policy	Reporting Violence, Vandalism, and Alcohol, and Other Drugs	Replaces 8461 Reporting Violence and Vandalism
8461	Regulation	Reporting Violence, Vandalism, and Alcohol, and Other Drugs	New Regulation
9560	Policy	Administration of Surveys	New Policy

L.2 Motion to approve the Second Reading of the following *(copy available for review)*

File Code	Document	Title	Description of Action
5330	Policy	Administration of Medication	Replace 5330 Administration of Medication
5330	Regulation	Administration of Medication	New Regulation
5512.01	Policy	Harassment, Intimidation, and Bullying	Replace 5512.01 Harassment, Intimidation, and Bullying
5530	Policy	Substance Abuse	Replace 5530 Substance Abuse
5530	Regulation	Substance Abuse	Replace 5530 Substance Abuse
8601	Policy	Pupil Supervision After School Dismissal	New Policy

MOTION: Mrs. Hardy	SECOND: Mr. Feldmann			
Name	Ayes	Nays	Abstain	Absent
Mr. Anzano	X			
Mrs. Castiglione				X
Mr. Cerny				X
Mr. Chamberlain	X			
Mr. Feldmann	X			
Mrs. Hardy	X			
Mrs. Masticola	X			
Mrs. Scott	X			
Mrs. Servadio	X			

M. COMMUNICATIONS

- An invitation to the Eagle Scout Awards was received and the Board was asked to advise if he/she wishes to attend.
- An e-mail was received regarding the strong participation in the volleyball program. It is likely this sport will be included in the 2008-2009 proposed budget.

N. OLD BUSINESS

None

O. NEW BUSINESS

- The falcon symbol on the high school sign was discussed. There was a recommendation to adopt one symbol for the entire district. It was also suggested that perhaps a poll could be conducted on Election Day. Decisions yet to be made include who participates in the symbol selection, i.e students/staff/community? The Community Relations Committee will make further recommendations regarding this process.

P. BOARD MEMBER COMMENTS

- Mr. Chamberlain commended the football team.
- A clarification question was raised regarding regulation 5512.01.
- Mrs. Hardy reported on the positive evaluation results of the Board Self Evaluation and noted that they are making progress toward their goals.
- Mr. Feldmann commented on the butterfly parade and the success of Back to School Nights.
- Mrs. Scott noted that the plans for Project Graduation are under way.
- Mrs. Masticola attended Grandparents Day and commented that it was a great intergenerational mix. She also remarked on the windows at Cozy Lake and the newly installed buzzer entry system at the various schools. Mrs. Masticola spoke of the necessity for signs explaining the entry process. She also referred to recent Middle school and Milton school PTA meetings
- Mrs. Servedio remarked on several topics including Mr. Jefferson Day, the MCSBA meeting/report referencing A5 Travel, Board Member training requirements, and developing a more user friendly budget document.

Q. COMMENTS FROM THE AUDIENCE

- A question was raised as to when the policies would appear on the website. The goal was to post them by week's end.
- It was noted that there would be an early dismissal for staff also on November 21 and December 21.
- A request was made to explain the bond issuance and the ensuing savings. All school districts are compelled to refund and reissue outstanding bonds once a 3% savings can be guaranteed.
- A comment was made regarding the timing to insulate pipes at the high school.
- A question was asked of the salary funding with respect to Title II and whether this was an additional position, which it is not.
- Some concerns and issues were brought up regarding Global Connect participation. It was suggested another test be performed.
- A reminder was made to post the minutes and agenda on the web in a timely manner.
- An audience member enlightened the public regarding the "Pennies for Puppies" campaign.

COMMENTS FROM THE AUDIENCE *(Continued)*

- A comment regarding the status of a bus to transport ice hockey athletes to practices was discussed. Mrs. Servedio explained that it was not in the current budget, but the Board would look at the possibility of including it in the 2008-2009 budget. The district plan to poll parents to see if they would be willing to pay for the transportation.
- Thanks were given to Mrs. Scott and Mrs. Steinberg for attending the JTSNAP meeting, which was well attended. Topics discussed included new curriculum, parent training and establishing a buddy system at school related activities.
- It was observed that the playground equipment at the Milton school is excellent. The hard work of the Board was also acknowledged and public appreciation was noted.

R. STUDENT COMMENTS

- The Student Representatives spoke about the Choir Craft show, Oktoberfest, the Teacher Talent Show and Tricky Tray events.

S. CLOSED SESSION

Motion by Mrs. Servedio, seconded by Mr. Anzano, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 15th day of October, 2007 at 10:07 PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or public property, litigation, anticipated litigation or contract negotiation and attorney-client matters.
2. This matter will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at 10:51 PM.

T. ADJOURN

Motion by Mr. Feldmann, seconded by Mr. Anzano, that the meeting adjourn at 10:51 PM.

Respectfully submitted,

Dora E. Mylchreest
Board Secretary

Jefferson Township Public Schools
Travel Expenses October 2007

Name	Event Date	Location	Function Description (i.e. Seminar Subject)	Transportation	Registration Fee	Travel Cost	Lodging Cost per day (not to exceed)	*Meal Cost per day (not to exceed)	Total Expenses (does not include mileage and tolls)
Sherry Arnowitz	10/19/2007	South Orange, NJ	2nd Annual School Psych. Conference	own	\$75.00				\$ 75.00
Susan Betar	10/25/07	Newark, NJ	Strengthening Your Students Writing Skills	own	\$195.00				\$ 195.00
Laurie Boucher	10/19/07	East Hanover, NJ	Teaching Students w/Visual Impairments	own	\$0.00				\$ -
Nancy Boyle	11/1/07	Piscataway, NJ	SRA and LAL Registered Holistic Scoring	own	\$0.00				\$ -
Virginia Callaghan	10/24/07	New Providence, NJ	Effective Classroom Management	own	\$100.00				\$ 100.00
Siobhan Carroll	10/22/07	Long Branch, NJ	NUSCA Fall Professional Development Conf.	own	\$110.00				\$ 110.00
Siobhan Carroll	10/16-10/17	Augusta, NJ	Headlin in the Classroom	own	\$40.00				\$ 40.00
Siobhan Carroll	11/1/07	Convent Station, NJ	Financial Aid Workshop	own	\$0.00				\$ -
Siobhan Carroll	10/30/07	Madison	FDU Guidance Counselor Luncheon	own	\$0.00				\$ -
Judy Castiglione	11/29/2007	Passippany, NJ	Mandatory Board Member Training	own	\$32.00				\$ 32.00
Horace Chamberlain	11/29/2007	Passippany, NJ	Mandatory Board Member Training	own	\$32.00				\$ 32.00
Liz Conrad	10/19/2007	Boonton, NJ	When the Hurt Feels Good	own	\$0.00				\$ -
Patricia Davey	10/19/2007	Morristown, NJ	Children & Pop Culture: Prevention of Exploitation	own	\$10.00				\$ 10.00
Linda Ducceschi	10/24/2007	Saddle Brook, NJ	Guided Reading Management	own	\$189.00				\$ 189.00
Denyse Edge	11/7/2007	Passippany, NJ	Narcissistic Personality & Perfectionism	own	\$79.00				\$ 79.00
Robert Feldmann	11/29/2007	Passippany, NJ	Mandatory Board Member Training	own	\$32.00				\$ 32.00
Barbara Francavilla	11/19/2007	Morristown, NJ	Children & Pop Culture: Prevention of Exploitation	own	\$0.00				\$ -
Phil Guarria	10/26/2007	Wayne, NJ	Psycho Educational Assessment	own	\$0.00				\$ -
Phil Guarria	10/19/2007	Boonton, NJ	When the Hurt Feels Good	own	\$0.00				\$ -
Jane Hoffman	11/2/2007	Morristown, NJ	Fighting Back against Childhood Obesity	own	\$59.00				\$ 59.00
Catherine Hugo	11/7/2007	Passippany, NJ	Narcissistic Personality & Perfectionism	own	\$79.00				\$ 79.00
Lori Johnson	10/19/2007	East Hanover, NJ	Teaching Students w/Visual Impairments	own	\$0.00				\$ -
Danielle Kowalski	10/19/2007	South Orange, NJ	2nd Annual School Psych. Conference	own	\$75.00				\$ 75.00
Joseph Kramer	10/24-10/26	Atlantic City	NJ School Board Annual Conference	own	**		\$ 109.00	\$ 54.00	\$ 380.00
Kathleen Fuchs	10/24-10/26	Atlantic City	NJ School Board Annual Conference	own	**		\$ 109.00	\$ 54.00	\$ 380.00
Alice L. Haray	11/29/2007	Passippany, NJ	Mandatory Board Member Training	own	\$32.00				\$ 32.00
Christine Lyalksen	10/24/2007	Livingston, NJ	A Team Approach to Children w/Diabetes in school	own	\$70.00				\$ 70.00
Jen Markowick	10/19/2007	Boonton, NJ	When the Hurt Feels Good	own	\$0.00				\$ -
Julianne Masticola	11/29/2007	Passippany, NJ	Mandatory Board Member Training	own	\$32.00				\$ 32.00
Denise Morando	10/2-10/3	Somerset, NJ	Art Expect the Unexpected AENJ Convention	own	\$155.00				\$ 155.00
Dora Mylchreest	10/24-10/26	Atlantic City	NJ School Board Annual Conference	own	**		\$ 109.00	\$ 54.00	\$ 380.00
Viacki Nadler	10/22-24 & 11/12	Monroe Twp.	NJASCD Assessment workshop	own	\$270.00				\$ 270.00
Karen Olsen	10/29/07	Providence, RI	18th annual literacy for all	own	\$250.00				\$ 250.00
Linda Pierson	10/24/07	Saddle Brook, NJ	No More Interruptions	own	\$189.00				\$ 189.00
Tim Plotts	10/25-10/26	Atlantic City	NJ School Board Annual Conference	own	\$0.00		\$ 119.00	\$ 54.00	\$ 227.00
Margaret Pratt	10/19/07	East Hanover, NJ	Teaching Students w/Visual Impairments	own	\$0.00				\$ -
Teresa Roman	10/19/07	Boonton, NJ	When the Hurt Feels Good	own	\$0.00				\$ -
Joanne Ross	10/25/07	Newark, NJ	Strengthening Your Students Writing Skills	own	\$195.00				\$ 195.00
Yolanda Sanchez	11/7/07	Passippany, NJ	Narcissistic Personality & Perfectionism	own	\$79.00				\$ 79.00
Fay Servadio	11/29/2007	Passippany, NJ	Mandatory Board Member Training	own	\$32.00				\$ 32.00
Mary Thonfin	10/24-10/25	Atlantic City	NJ School Board Annual Conference	own	**		\$ 109.00	\$ 54.00	\$ 217.00
Marie Wilson	10/19/2007	East Hanover, NJ	Teaching Students w/Visual Impairments	own	\$0.00				\$ -
Placeholder**	10/25-10/26	Atlantic City	NJ School Board Annual Conference	own	\$0.00		\$ 119.00	\$ 54.00	\$ 227.00
Placeholder**	10/25-10/26	Atlantic City	NJ School Board Annual Conference	own	\$0.00		\$ 119.00	\$ 54.00	\$ 227.00
Placeholder**	10/25-10/26	Atlantic City	NJ School Board Annual Conference	own	\$0.00		\$ 119.00	\$ 54.00	\$ 227.00

Placeholder** = Teachers have been invited to present at School Boards convention. Names TBD.

**NOTICE OF PUBLIC HEARING
BY THE BOARD OF EDUCATION OF THE
TOWNSHIP OF JEFFERSON
IN THE COUNTY OF MORRIS, NEW JERSEY**

The Board of Education of the Township of Jefferson in the County of Morris, New Jersey will conduct a public hearing on June 18, 2007 at _____ p.m. The hearing will occur at _____ for the purpose of consideration by the Board of authorizing the following refunding bond ordinance:

**REFUNDING BOND ORDINANCE OF THE BOARD OF
EDUCATION OF THE TOWNSHIP OF JEFFERSON IN
THE COUNTY OF MORRIS, NEW JERSEY, PROVIDING
FOR THE REFUNDING OF ALL OR A PORTION OF THE
OUTSTANDING CALLABLE SCHOOL BONDS OF THE
SCHOOL DISTRICT, DATED SEPTEMBER 15, 2002,
ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF
\$29,245,000, APPROPRIATING NOT TO EXCEED
\$24,000,000 THEREFOR AND AUTHORIZING THE
ISSUANCE OF NOT TO EXCEED \$24,000,000 REFUNDING
BONDS TO PROVIDE FOR SUCH REFUNDING.**

BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF JEFFERSON IN THE COUNTY OF MORRIS, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board of Education of the Township of Jefferson in the County of Morris, New Jersey (the "Board") is hereby authorized to refund all or a portion of the outstanding callable school bonds issued in the original principal amount of \$29,245,000 and dated September 15, 2002 (the "2002 Bonds"). The 2002 Bonds maturing on or after September 15, 2013 may be redeemed at the option of the Board in whole or in part on any date on or after September 15, 2012 (the "Redemption Date") at the par amount of such 2002 Bonds to be refunded plus accrued interest, if any, to the Redemption Date.

Section 2. In order to finance the cost of the purpose described in Section 1 hereof, negotiable refunding bonds (the "Refunding Bonds") are hereby authorized to be issued in the aggregate principal amount not to exceed \$24,000,000 pursuant to *N.J.S.A.* 18A:24-61 et seq.

Section 3. An aggregate amount not exceeding \$300,000 for items of expense listed in and permitted under *N.J.S.A.* 18A:24-61.4 has been included in the aggregate principal amount of Refunding Bonds authorized herein.

Section 4. The purpose of the refunding is to incur an interest cost savings for the Board.

Section 5. A supplemental debt statement has been prepared and filed in the offices of the Township Clerk and the Business Administrator/Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement shows that the gross debt of the Township as defined in the Local Bond Law and the school debt of the Board is increased by the amount the Refunding Bond authorization exceeds the amount of the proposed Refunded Bonds.

Section 6. A certified copy of this refunding bond ordinance as adopted on first reading has been filed with the director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director and signed by the Business Administrator/Board Secretary or the Board President of the Board as to the indebtedness to be financed by the issuance of the Refunding Bonds authorized herein.

Section 7. The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the Board are hereby authorized to prepare such documents, to publish such notices and to take such other actions as

are necessary or desirable to enable the Board to prepare for the sale and the issuance of the Refunding Bonds authorized herein and to provide for the redemption of the 2002 Bonds referred to in Section 1 hereof.

Section 8. This bond ordinance shall take effect immediately after final adoption, provided that the consent of the Local Finance Board has been endorsed upon a certified copy of this ordinance as finally adopted.